

**REVISED RESOLUTION TO AMEND BOARD POLICY AS TO
PHYSICAL PRESENCE OF A QUORUM OF MEMBERS
REQUIRED FOR PUBLIC MEETING, AND PROVIDING MEANS
OF BOARD MEMBER AND OTHERS AND PUBLIC BY VIRTUAL
AND PHYSICAL PRESENCE AND PARTICIPATION FOR
PUBLIC MEETINGS
[IN MATERIAL PART]**

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WHEREAS, Board Policy 003 and 006.1 would otherwise require attendance at public meetings by a quorum of the Board of School Directors being physically present and changes and any suspension of the Rules or Policy would otherwise be for only one (1) meeting, and it is necessary to make means for Board Members and the public to participate remotely and to change how Board Meetings are done physically;

The Term “Virtual” shall mean that the participant is using electronic technology (currently Zoom) to present the person’s video and audio from a distant location to the meeting and that other persons present for the meeting can hear and see the virtual person all simultaneously.

On Motion of _____ Second by _____

BE IT RESOLVED THAT:

The Rules and Board Policy are suspended as to Board Policy 003 (Suspension of the Rules Changes in Policy) and Board Policy 006.1 (Attendance at Meetings Via Electronic Communications) is amended in part in order to permit attendance by Board Members either physically or by virtual means and for witnessing and participation of the Public and for change of venues for Public Meetings and safety precautions therefore as follows:

1. When the appropriate personnel has/have been hired or obtained by the School Board and any remaining technology acquired, if any, (it currently being believed that no additional technology is needed), the Secretary is authorized to publicly advertise and notify the School Board, Superintendent, Solicitor and Administrators for the next public meeting which would occur after the lapse of time sufficient to place and obtain advertisement of the location and method of the Board Meeting and participation therein. The requirements for the meetings will be as follows:

2. Public Meetings will be physical presence meetings that will occur in the Auditorium at the Southmoreland High School located at State Route 981, Alverton, PA 15612:

(a) Monthly Business and Planning Meetings and Special Meetings on Thursdays at 7:00 PM;

(b) the Annual December Reorganization Meeting on the day and time chosen at the previous annual reorganization meeting;

(c) On such other days and times for Special Meetings as determined by the School Board on Thursdays at 7:00 p.m. or as called for as per existing Board Policy *or pursuant to 6(B)*; and

(d) On such days and times for Special COVID-19 Meetings called for by the existing procedures when there are time limitations to deal with COVID-19 caused exigencies or emergencies, or

3. Board Members may participate physically or by Zoom. The following persons (hereinafter “officials”) will usually attend physically but may by zoom when ill, quarantined, in isolation, necessarily absent or are or might be at increased risk for severe illness from the COVID-19 virus pursuant to CDC guidelines:

Superintendent;
Secretary;
Solicitor; and
Business Manager

The remaining Administrators will participate virtually by Zoom as directed by the Superintendent but for at least the Planning Meeting and as may be required for the monthly Business Meeting or relevant special meeting and annual Reorganization Meeting.

4. The virtually participating Administrators, and virtually participating Board Members and Officials and Invited Virtual Guest Speakers shall be shown on a display which shall be included in the livestreaming of YouTube of the physically present Board Members and physically present officials and public commenters.

5. The Board’s regular rules shall apply to physically present public speakers and to non-physically present speakers who must make advance arrangement to speak as follows:

(A) your individual telephone by telephoning the Board Secretary in advance at 724-317-5631 during the following times on the business day before the meeting between the hours of 8 a.m. and 4:00 p.m. or on the day of the meeting between the hours of 1 p.m. and 6:30 p.m. and supplying your name, address and telephone number and if not a Southmoreland Resident or taxpayer your basis to qualify to give public comment under Board Policy 903 which you will be using for the meeting in order to obtain the meeting ID and access information and follow 5(C) below and 8;

(B) [ADDITIONAL OPTION] Public participation may also be by Written Comment of 500 words or less also relevant under the Open Meeting Law and should reference and supply the following relevant information: the name and residence for a resident or the

name, address and local taxpayer status for a local tax payer of the Southmoreland School District or the name and contact information and category of public commenter pursuant to Policy 903 if an employee, student, contracting party of the School District or other person or entity covered by Policy 903 (phone contact information welcomed) by the following means:

(1.) By email to Margaret Tarasan, Board Secretary, at tarasanp@southmoreland.net; or

(2.) By US Postal Service to the following address:

Attention: Written Comment [AND/OR Distant Public Oral Comment if (B) is adopted].
Margaret Tarasan, Board Secretary
200 Scottie Way
Scottsdale, PA 15683

(3.) Done so to arrive no later than the deadline in (A) above.

(C) Obtain more information at Southmoreland School District Website <https://pa01000599.schoolwires.net> in advance and for Agenda.

6. (A) The Board shall hold Executive Sessions with Members and permitted officials either by physical presence in the Library or by Zoom.

(B) *In addition to Section 2 above Executive Sessions may be on Non-Thursaday Meeting days as permitted under the Open Meeting Law and may be all virtual or pursuant to the above method based upon scheduling and safety and availability considerations and the difficulty in having adequate time in the 6:00 p.m. or former 6:30 p.m. starting times and work and travel time considerations of Members.*

7. The potential maximum physical occupancy of the physical presence Public Meeting shall be limited to 10% of the maximum occupancy of 940 people of the auditorium which calculates to 94 persons in attendance and as further limited as determined below persons in the auditorium and shall be further determined by the following method:

(A) Physically present Board Members and Officials shall be seated on the stage at table or desks seated at least 6 feet apart and be captured both by Zoom for Virtual Administrators and Virtual Board Members and Officials; (9 + 4 Officials = 13 maximum). The Videographer will be present in the auditorium. Student representatives will be seated in the audience front row; (This calculates to 9 + 4 officials + videographer + 2 student representatives = 16);

(B) Physically present public speakers shall come to the podium when called to comment;

(C) Members of the public shall individually (not as group) take seats which shall be physically marked so as to provide seats at least 6 feet apart which requires 2 empty rows between occupied rows and 2 empty seats between occupied seats:

- (1) in the middle lower 2 sections (to be occupied first);
- (2) then the outer lower 2 sections as needed.

(Individual seating is necessary because of the large number of variables that “household groupings” create within the row as to the next closest person or group in that row and in front and behind and makes it impossible to Pre-mark “safe distance” seats).

(D) The total number of physically present persons in categories (A) and (B) and (C) combined shall not exceed the potential maximum occupancy as adjusted by the limitation and physical distancing requirements and spatial limitations therein.

(E) All physical presence persons attending the meeting are required to wear facial masks covering their noses and mouths and maintain six feet physical distance from other persons (except as to the latter while assisting a disabled person) while on school property and outside of their respective vehicles.

(F) There will be signage stating that Attendees having the following must not attend:

- (i) fever of at least 100.4 degrees;
- (ii) persistent coughing or sneezing;
- (iii) being currently subject to quarantine isolation or having the COVID-19 virus.

(G) Attendees displaying the following shall be excluded or required to leave:

- (i) failure to remain masked with masks as required by the Pennsylvania department of Health (bandanas are insufficient);
- (ii) failure to maintain social distance requirements;
- (iii) having the conditions or symptoms in (F);

8. The public will also be able to access:

By your computer, iPad or iPhone to access through live streaming on "YouTube" for audio and video: go to <https://youtube.com/user/southmorelandschools> at the regular meeting time, click on the word "uploads", then change "uploads" to Live Streams., and you should see the meeting appear.

9. The limitations on capacity as the total number of physically present attendees in Section 7(D) will cease or correspondingly change or remain in place upon:

- (A) a respective change in the Orders of the Governor or Secretary of Health; or
- (B) entry of a final Order in the appeal of the Decision of Butler County v. Wolf in the U.S. District Court of Western District of Pennsylvania.

10. In the event that the above building designated for public meetings is closed because it exceeded the number of COVID-19 infected persons for the relevant time period then both as to the cancellation of the already scheduled meeting and newly scheduled meeting:

- (a) The Secretary or another person designated by the Superintendent in the Secretary's absence will:
 - (1) Notify by email and telephone Board Members, Administrators and other persons usually present for public or executive meetings;
 - (2) Notify by facsimile or email the news media who had previously requested in writing to be notified of changes;
 - (3) By the District's automatic system to the school community;
 - (4) Cause a Notice to be posted at the designated meeting building and the exterior door of the Middle School Building and the other public buildings of the District;
 - (5) Arrange for advance public notice in the Board designated newspaper and all others required to be notified in subsection (a) (1) through (4) of the new date and time of a totally virtual meeting according to the above procedures which shall become the method of public meeting or executive session until either the building is reopened or the Board publicly votes on another physical location even if all those participating by Zoom technology or physically

present may not be able to be viewed by Zoom and/or YouTube provided that their voices may be heard.

(b) upon the expiration of the requirement to close the High School Auditorium, the Secretary will give notice as to the physical presence meeting and their location as per subsection (a)(1) through (5).

11. Pursuant to the Order of Governor Wolf of November 27, 2020, Section 9E, and the Order of November 23, 202 and the Secretary of the Department of Health's Order of November 17, 2020 effective November 18, 2020, the Board designates the following:

- (a) **For the Public (1) Male and Female Restrooms adjacent to the gymnasium; (2) _____;**
- (b) **For the School Board and *persons present at the Board table on meeting days:***
Male and Female in the Band and Chorus Hallway _____.

And multiple entry and exit points as:

- (a) **Rear stairwell _____;**
- (b) **Auditorium floor level door _____;**
- (c) **Second floor side door for wheelchair and ambulatory disabled and assistants _____; and**
- (d) **Such others as may be designated by the Administration; and**
- (e) **All of the above shall have interior and exterior markings designating them for public meeting access.**

The public and attendees should time their entrance and exits to prevent congregating at or in entrance and exit doors.

12. *The "Resolution for Board Public Meeting Procedure Additions to the Agenda When Meeting in Virtual (Telephonic or Electronic) Mode" adopted on January 21, 2021 shall also apply to this Resolution and Public meetings conducted pursuant to it.*

13. *This Resolution as adopted shall be placed on the Southmoreland Website.*