

APPLICATION FOR:

**Cafeteria, Custodial, Secretarial, or Security Positions:**

*Thank you for applying to Southmoreland School District.*

Administrative Staff includes:

Mr. Vince Mascia, Superintendent

Dr. Jason Boone, Assistant Superintendent

Dr. Dan Clara, Assistant to the Superintendent

Mr. Dan Krofcheck, Sr. High Principal

Mr. James Klugh, Middle School Principal

Mrs. Tracey Kuchar-Long, Elementary Principal

Mr. Ron Heitchue, Primary Center Principal

Mr. Zach Malavite, Food Service Director

Ms. Pam Mondock, Business Manager/Transportation Director

Mr. Calvin Trader, Working Physical Plant Director

**You will need to provide us with copies of the following forms:**

**All Clearances must be no more than ONE year old** and if applying for a Day to Day substitute position, you must apply for clearances for the purpose of **Employment**, we cannot accept volunteer clearances.

Criminal Background check

Child Abuse Clearance

Federal Criminal History Background Check, **prior** to going to a designated fingerprint site you must register online- Service Code 1KG6XN

Arrest/Conviction Report and Certification Form

Nepotism Prevention Declaration

Employment Eligibility Verification I-9 available on Department of Homeland Security webpage.

Up to date Clearance Information can be found on Southmoreland.net under **Our District** scroll down to **Employment**.

When your clearance forms come back to you in the mail, please bring us your application, along with your clearances, **a copy of your driver's license and social security card**, along with a copy of a recent (no more than a year old) negative TB test result and Nepotism Prevention Declaration.

Any questions, please contact Peggy - 724-887-2005 or email: tarasanp@southmoreland.net

Any questions regarding Cafeteria, please contact Mrs. Yezek – 724-887-2015