

SOUTHMORELAND FOOD SERVICE DEPARTMENT



CONTACT INFO:

Vicki Capone, Food Service Director (caponev@southmoreland.net)
& **Gail Ellenberger, Secretary** (ellenbergerg@southmoreland.net)
Food Service Office Phone: 724-887-2015

Head Cooks:

HS: Deanna Sirgey 724-887-2910
MS: Melinda L. 724-887-2053
SES: RuthAnn P. 724-887-2050
SPC: Kelly Smitley 724-887-2028

Lunch in the cafeteria will look a little different this year (hopefully it's temporary) to keep students & staff safe. Your patience is appreciated as we all adjust together. Thank you for supporting our department by purchasing meals and paying debts promptly. Meal Service will be contactless:

- **Cashiers will not accept any payments.**
- **Pin-pads will not be used.**
- **Meals will be pre-packaged or bagged.**
- **Hand sanitizing, masks & social distancing will be required in the serving lines & in the cafeteria.**

Paying for School Meals

Southmoreland School District uses a computerized point-of-sale system to process students' purchases in the school cafeterias. A declining-balance account is created for each student when they are registered with the district. Parents/guardians are expected to deposit funds as needed and maintain a positive account balance for purchases.

An account balance is not needed if your family is eligible and approved for free school meals, although if they pack, they will be charged for milk if not taking a complete meal.

Ensuring that your children have money in their account before the start of the school year gives you one less thing to worry about on that hectic first morning. Once your child receives their student ID #, you can sign up for a free my school bucks account to help you monitor their purchases. You can check your child's account balance and make payments at www.MySchoolBucks.com. A service fee applies when making payments but there is no fee for using the other on-line services. Southmoreland does not receive any of the fees.

Due to Covid 19 cafeterias will be cashless. You are also welcome to make payments to your child's meal account by check. If you prefer to pay by check, please mail payments to school, attention: cafeteria. Checks are made payable to Southmoreland Cafeteria Fund. If you have more than one child attending the same building, you may send one check with instructions as to how much goes into each child's account. If you know the account ID number(s), please include it on the check. If you have children attending different buildings, please send one check per child per building. We cannot split one check between students in different buildings.

If you do prefer to pay by cash or check, (no change please) please enclose in a sealed envelope with your child's full name and 6 digit student ID number. There is a locked drop box in the cafeteria to deposit payments in. We recommend you avoid sending large cash amounts to school for prepayments. Cash deposits that get lost between your home and the school cafeteria cannot be refunded. Please consider sending a check or paying on-line as safer forms of payment.

MySchoolbucks.com also provides **free low-balance email alerts**. Please take a moment to sign up for this convenient and helpful feature. **It is not necessary to make on-line payments to receive low-balance alerts.**

SPECIAL DIETARY NEEDS/ALLERGIES

Please see our website at the address noted throughout for forms & instructions on proceeding with special dietary requests.

Advance notification & form required.

Note: Only in the case of a disability are alternative forms of milk substitutions, such as water or juice, allowable or meal modifications able to be made.

Do not include "dislikes" on your nurse/allergy form.

Current 2020-2021 Meal Prices:

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|-----------------------|--------------------------------------|
| Breakfast: | \$1.30 Paid, FREE for Reduced |
| Lunch SPC/SES: | \$2.25 Paid, \$.40 Reduced |
| Lunch SMS/SHS: | \$2.50 Paid, \$.40 Reduced |

FREE AND REDUCED MEALS

You may apply online for Free and Reduced meals any time during the school year at www.schoolcafe.com

Menus will be posted monthly on Food Service Website & Scottie Channel but, due to supply chain issues, are subject to change



FORGOT YOUR LUNCH MONEY?

While cafeteria accounts are intended to be debit not credit accounts, we realize that there may be occasions an account is temporarily out of funds. A hungry child won't be successful in the classroom, therefore, students are able to charge meals to their accounts if they run out of funds.

- Students are not permitted to charge ala carte items such as bottled water, snacks or extra entrees
- Parents are responsible for student debt. Please pay in advance & promptly!
- The Food Service Department will send negative student account balances to parents/guardians via phone, text, letters and/or email messages. Messages to negative balance households will be sent a minimum of one time per week.
- Students will never be denied a meal, and a lunch tray will never be taken away from a student.
- The Food Service Office will work with counselors, principals, and the parents/guardians to avoid excessive charges and to support the repayment of meal debts.
- The full charge policy is available at www.southmoreland.net under **Food Service**.